

**DUE DATE 60-90 days prior to departure**

**SCHOOL NAME AND DESTINATION**

**AIRLINE AND DEPARTURE DATE**

In order to expedite check-in and allow us to prepare in advance for your group's flight, please complete the following information: In Alphabetical order, use **formal full names only**. (Use name on certified birth certificate, drivers' license or other identification.) Attach this document to an e-mail and return it to: [jana@gntt.travel](mailto:jana@gntt.travel). If you need assistance call 1-866-487-0661

**Any changes/additions to this list, once sent to obtain tickets, will result in an additional charge based on the airline. (Generally \$50.00)**

	<b>Last Name</b> <i>(alphabetically)</i>	<b>First Name</b>	<b>Middle Initial</b>	<b>Male or Female</b>	<b>Date of Birth</b>	<b>Student, Chaperone, Director, Escort</b>	<b>Office use only</b>
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**Page 2 SCHOOL NAME AND DESTINATION  
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